



5th Annual Discover Stanwood Camano Touch a Truck – Event Guidelines

Date: Saturday, May 5, 2018

Location: 271st Street SW (between 90th Avenue and Lien Street) and Thrifty Foods parking lot

Time: 10:00am-2:00pm with a No Horn Hour from 10:00am-11:00am for sensory sensitive individuals.

Vehicle/Vendor and Sponsor Registration Guidelines:

Applications will be accepted on a first come/first served basis.

Registration Deadline: Applications and your certificate of liability insurance and payment must be received no later than Thursday, April 5, 2018 in order to participate in the event and guarantee you will be included in event publicity.

Set-up begins at 7:30am and all vehicles/vendors must be in place by 9:15am and must stay in place until 2:30pm.

Signage and Publicity:

Family friendly promotional materials such as signage, stickers and giveaways are welcome.

You are responsible for your own pop-up tent, tables, chairs, equipment and anything you will need for the event.

Vehicle space assignments will be determined by Discover Stanwood Camano based upon the best interests of the event and/or first-come-first-serve basis.

Vehicles will be placed on 271st Street SW between 90th Avenue NW and Lien Street.

The vehicle staging area is located behind the Dairy Queen off of Lien Street NW.

Fire and Law enforcement vehicles will be in the Thrifty Foods parking lot.

Vendors will be located on 90th Avenue NW.

A map will be available online with more details at: <https://goo.gl/aEoYya>

Vehicle and vendor parking will be located **TBD**

Event parking for the public will be located **TBD**

Vehicle/Vendor Sponsor Event Guidelines:

Vehicle participants acknowledge that a minimum of two adult representatives must be present during the event to supervise the vehicle(s) between the hours of 10:00am and 2:00pm on Saturday, May 5, 2018.

Representatives should be knowledgeable about the vehicle's specifications and be able to explain both the interior and exterior of the vehicle.

The Touch a Truck event involves interaction of the vehicles with children where they can touch, explore and learn about the vehicle. The vehicle sponsors acknowledge this and are responsible for the supervision and safety of its vehicle(s).

The Vehicle Sponsor shall defend, indemnify, save, and hold harmless Discover Stanwood Camano, the Stanwood Chamber of Commerce and the City of Stanwood and its officers, contractors, directors, employees, and volunteers from any and all liability, damage, loss, claims, costs, demands and actions of any nature whatsoever arising out of the Touch a Truck event.

Vehicle Sponsors agree to provide a Certificate of Liability Insurance.

Discover Stanwood Camano, The Stanwood Chamber of Commerce and the City of Stanwood shall not be held responsible for any loss or damage to vendor property and shall not be responsible for any damage (property or bodily injury related) caused by said vendor property.

Participant(s) grants permission to Discover Stanwood Camano, the Stanwood Chamber of Commerce and the City of Stanwood to take photographs and record videos during the event for promotion and publicity of the event and/or publicity of Discover Stanwood Camano, the Stanwood Chamber of Commerce and the City of Stanwood.

This is a family friendly event and sponsors shall conduct themselves appropriately. In the event of inappropriate behavior at the event, Discover Stanwood Camano, the Stanwood Chamber of Commerce and/or the City of Stanwood reserves the right to remove your exhibition/booth, and all fees paid will be forfeited.